

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
WORK SESSION/ACTION MEETING
January 15, 2019
Bogota Jr./Sr. High School Cafeteria**

CALL TO ORDER by Ms. Kohles President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Evcil, Board Secretary

Members Present: Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mrs. VanBuren and Mrs. Kohles.

Members Absent: Mr. Severino and Ms. Montgomery.

Also Present: Mr. Kennedy, Superintendent, Carolyn Chaudry, Board Attorney, Mr. Evcil, SBA/BS and Elizabeth Ruiz Assistant BS.

Absent: None.

Mr. Connors moved, seconded by Mr. Moore, to open to public comments. Motion unanimously approved by a voice call vote.

None at this time.

Mr. McHale moved, seconded by Mr. Moore, to close to public comments. Motion unanimously approved by a voice call vote.

Superintendent's Report

Mr. Kennedy informed and commented on the following:

Preschool program started very smoothly with 4 classes and 48 students on January 2, 2019 at Bogart Memorial School with two classes, at Trinity Lutheran School with one class and at Lillian M. Steen School with one class. Our master teacher will start next week.

Next board meeting we will be honoring our boys and girls cross country team for their elite title and the girls' volleyball team for their state title. Their jackets should be in by then and we will hand them out.

We started a wellness committee for the staff and faculty, offering new programs before and after school for the new year, such as yoga classes, weight loss challenge and meditation classes, to feed the mind as well as the body.

Care Plus found us a mental health clinician, we are hoping that they will start within one week after background check has been completed.

We had a meeting the architect and contractor yesterday to go over the punch list items. The meeting produced some results, they will start to fix items by next week but some items should wait for warmer weather.

WORK SESSION

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

December 18, 2018 Regular Meeting Open
December 18, 2018 Regular Meeting Closed
January 3, 2019 Reorganization Meeting

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda items **1-22-19-01 through 1-22-19-05** for the regular meeting of the Board for January 22, 2019 was reviewed and a consent agenda was established.

EDUCATION

Approval of HIB

1-22-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	18-19 #5	Intentional, but not designed to harass, intimidate, or bully	1 day in school suspension Sexual Harassment Awareness Training
Jr./Sr. High School	18-19 #6	Suspected Bullying	Sexual Harassment Awareness Training
Jr./Sr. High School	18-19 #7	Intentional, but not designed to harass, intimidate, or bully	2 days out of school suspension
Jr./Sr. High School	18-19 #8	Non-HIB	None

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Professional Conferences

1-22-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Lauren Smith	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Sandra Fatovic	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Kristen King	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Samuel Chiang	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Lisa Finizio	Elementary School Literacy Workshop	New York, NY	1/31/19 – 2/1/19	Mileage only
Samantha Smith	Elementary School Literacy Workshop	New York, NY	1/31/19 – 2/1/19	Mileage only
Samuel Chiang	Elementary School Literacy Workshop	New York, NY	1/31/19 – 2/2/19	Mileage only
Kim Schwind	Bringing the Maker Movement to your Elementary School	Montclair State University	2/22/19	\$150
Alexis Gadd	To learn ideas & strategies for incorporating children's books throughout curriculum	Fairfield, NJ	2/27/19	\$269
Barry McCann	NJ Music Educators Association State Conference	East Brunswick, NJ	2/21/19 through 2/23/19	\$170
Janine Martin	NJ Anti Bullying Bill of Rights	West Orange, NJ	2/2/19	\$75

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Field Trips

1-22-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
2/8/19	Tara Amanna Denise Giaimo	Grade 11	Montclair State University Hispanic College Fair	None
5/23/19	Lorrie Nichols Krista DiGiacomo	Grade 1	Turtle Back Zoo	To be paid by students
5/21/19	Tricia Miraldi Lauren Sontag Katie Nagurka	Grade 1	Turtle Back Zoo	To be paid by PTO and students
5/21/19	Theresa Henriquez Lynn Demetrakis Pat Rochford Lori DeSimone	Grade 7	Liberty Science Center	To be paid by students
4/29/19	Frank Passaretti Francesca Sciacicco Donna Citakian Natalie Carola	Kindergarten LLD K-3	Bergen Performing Arts Center Englewood NJ	To be paid by PTO and students

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval to Complete Senior Year

1-22-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Student #10151 to complete their senior year at Bogota Jr./Sr. High School as a non-resident.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Hospital Instruction

1-22-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves High Focus Centers of Paramus to provide educational instruction services for Student #27654, for the length of stay at their facility.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda items **1-22-19-06 through 1-22-19-11** for the regular meeting of the Board for January 22, 2019 was reviewed and a consent agenda was established.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Appointment of Substitute Teachers

1-22-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Substitute Teachers as follows for the 2018/2019 school year.

Rafaelo Kazakov \$90 per diem

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Home Instructor

1-22-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Karol Misa** as a Home Instructor at the BEA Contracted rate of \$40 per hour not to exceed 10 hours a week for the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Volunteer Garden Club Advisor

1-22-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Tara Amanna** as a volunteer advisor for the Garden Club for grades 7-12 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Accepts Resignation

1-22-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Maria Baranello**, teacher aide at Bixby School effective January 2, 2019

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Accepts Retirement Resignation

1-22-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Marguerite Andreazza**, Central Office Secretary effective July 1, 2019.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Accepts Retirement Resignation

1-22-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Margaret Maher**, Elementary School Teacher at Bixby School effective June 30, 2019.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

1-22-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated as per the attached, which will become part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

1-22-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, December 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

1-22-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of December 2018 in the amount of \$1,179,870.77 dated December 21, 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

1-22-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of December 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

1-22-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of December 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

1-22-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of December 2018; as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Contract with Rutgers University

1-22-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with Rutgers University for math professional development services and math classroom coaching in the amount of \$11,700 for January 23, 2019 through June 30, 2019. The services will be funded by Elementary and Secondary Education Act (ESEA) grant Title II Part A.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Joint Transportation Agreement with Englewood Public Schools

1-22-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies award of joint transportation agreement with Englewood Public Schools in accordance with P.L. 2010, c.65, the School Choice Law, for student#27475 for 2018-2019 school year in the amount of \$913.52.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Change Order

1-22-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approve change order#1 for Lillian M. Steen Elementary School Media Center classroom Project in the total amount of \$1,587.87

New egress door needed to have illuminated exit sign \$1,587.87

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Tractor purchase

1-22-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase of tractor with loader and heated cab from Power Place, Inc., in the amount of \$26,167.87 based on ESCNJ co-op bid# MRESC 15/16-08.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda item **1-22-19-22** for the regular meeting of the board for January 22, 2019 was reviewed and a consent agenda was established.

BUILDINGS AND GROUNDS

Approval of Disposal of Assets

1-22-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of the following. It has been determined there is minimal or no value to these assets.

<u>Asset #</u>	<u>Service Date</u>	<u>Manufacturer/Description</u>	<u>Reason</u>	<u>Location</u>
10062	2007	Silverstar Southbend double Door oven	Broken	Jr/Sr HS
10135	2009	Steam well Steamtable	Broken	Bixby
10062	1990	Ford 1320 Tractor	Broken	District

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

Mrs. Kohles gave the Committee List to the Board Members.

OLD BUSINESS

Mrs. Kohles asked the status of the digital sign for the front of Bogota High School.

Mr. Kennedy responded we are going over specifications with IT coordinator to make sure it is what we need.

NEW BUSINESS

Mrs. VanBuren shared information and documents from NJSBA webinar on vaping and vaping policy. Mrs. VanBuren also asked about \$40 million E-rate funding for technology programs.

Mr. Evcil responded that we are using the E-rate funding for technology communication. Bogota BOE used most of the category 2 eligible funding around \$164K for 2018-19 year, we are working to use the rest of the category 2 eligible funds around \$10K for 2019-20.

Mr. Connors asked if we are using a grant writer that the Borough is using.

Mrs. Kohles responded that she will meet with Borough with their grant writer for shared services/grants and she will advise.

Mr. Kennedy responded that we are working on grants and our staff prepare and submit the application for the preschool in the amount \$684,000 and that we are looking for another grant right now for computer science. We always try to get grants without a grant writer.

Mrs. Kohles reported the parent's complaint about traffic Steen school parking for drop off and pick up of students. She said she went to a town counsel to request school crossing guard for high school. She also informed Mr. Matt Lee from NJSBA will be here February 26, 2019 at 7:00 pm.

HEARING OF PUBLIC

Mr. McHale moved, seconded by Mr. Moore, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

Mrs. Connie Carpenter, resident, congratulate elected members and thank the Board members for their service. She said she is the new liaison between the Borough and the Board of Education and commented:

- She will follow up with the crossing guard request for high school.
- She will be at the meeting with the grant writer and Mrs. Kohles and will advise.
- Bogota will be celebrating 125 years and there will be series of celebrations and events. The kick off meeting will be on Thursday at 7:00 pm and she invited all members.

Mrs. Vicky Shepherd Bixby School wanted to thank and congratulate everyone involved for getting the grant for the preschool program.

Mr. McHale moved, seconded by Mr. Moore, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

Mr. McHale moved, seconded by Mr. Moore a motion for adjournment of the meeting at 7:23 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,


Irfan Evcil
Board Secretary